

F.No.A-28015/01/2014-HRD-II)16
Government of India
Ministry of Commerce & Industry
Directorate General of Foreign Trade

Maulana Azad Road, Udyog Bhavan,
New Delhi, 9th January, 2015

Office Memorandum

Subject: ACR/APAR of Group B&C(NG) employees of DGFT(HQ).

Attention is invited to the O.M of even number dated 22.05.2014 by which the position on the availability of APARs in respect of Group B&C (NG) employees of DGFT (HQ) was brought out. Recently, instances have come to notice that the position has not improved inspite of continuous efforts undertaken by the HRD-II Section. With a view to bringout the full picture on the above mentioned subject, it has been decided to prepare a statement showing the **complete availability and non availability(if any) of the APARs for the entire service period(from entry to upto now)** in respect of Group B&C(NG) employees. Accordingly, a statement has been prepared in respect of employees working in the grades of Assistant, PA, Steno-D, Staff Car Driver, Date Entry Operator, Search Attendant etc and is enclosed herewith for information and record. While, every care has been taken to prepare the statement as accurately as possible, discrepancies if any, may be brought to the notice of the HRD-II Section. This issue with the approval of the Competent Authority.



(Nirmal Kumar)
Deputy Director General of Foreign Trade
011- 23061562 Ext. 255
nirmal.kumar65@nic.in

To:

1. Group B&C (NG) employees of DGFT (HQ) the grades of which are mentioned in this O.M.
2. Department of Commerce (E-II Section), Udyog Bhavan, New Delhi-110107.
3. CPAO, (DGFT), Udyog Bhavan, New Delhi-110107.
4. Dealing Hand in charge of APARs in HRD-II.
- ✓ 5. EDI Section for uploading the order on the website of DGFT (HQ).

Please follow o.m. instruction No.5

Statement showing availability of APAR(s) of Group 'B' & 'C' employees (non-gazetted) in DGFT Headquarters (as on 31-12-2014)

Sl.No	Name	Designation	Period for which APAR available along with the Period for which it is not available
1.	Ali Iqbal	Assistant	2011-12 to 2013-14
2.	Alka	Assistant	2000-01 to 2013-14
3.	Babulal Meena	Assistant	2012-13 to 2013-14
4.	Ashok Kumar-II	Assistant	2005-06 to 2013-14
5.	J.S. Negi	Assistant	1987-88 to 2012-13
6.	C.P. Jaggurwal	Assistant	1991-92 to 2012-13
7.	C.K. Bhatia	Assistant	1988-89 to 2013-14
8.	Dharambir	Assistant	1986-87 to 2012-13
9.	Nagender Kumar	Assistant	1989-90 to 2013-14
10.	Gajendra Singh	Assistant	1989-90 to 2013-14
11.	S.D. Varthini	Assistant	1988-89 to 2013-14, Except 2001-2002
12.	Ravinder Dev	Assistant	1989-90 to 2003-2004
13.	Reema Selvakumar	Assistant	1985-86 to 2013-14
14.	Jaykeshaw Kumar	Assistant	2012-13 to 2013-14
15.	Jagdish Chander II	Assistant	1988-89 to 2013-14
16.	Om Prakash	Assistant	1985-86 to 2009-10, Except 1986-87, 1987-88, 1990-91
17.	P.P. Thapliyal	Assistant	1988-89 to 2012-13
18.	Premnath	Assistant	1993-94 to 2012-13
19.	Priyanka Jose	Assistant	2011-12 to 2012-13
20.	R.S. Tomer	Assistant	1983-84 to 2013-14, Except 2012-13
21.	Raj Kumar I	Assistant	1972-73 to 2012-13 Except 1983-84, 1989-90, 1993-94, 2003-04, 2004-05
22.	Saroj Lata Bhaskar	Assistant	1984-85 to 2013-14, Except 1995-96
23.	Satish Kumar I	Assistant	1986-87 to 2013-14
24.	Satish Kumar II	Assistant	1988-89 to 2013-14
25.	Surendra Mahto	Assistant	1987-88 to 2013-14, Except 1999-2000
26.	Wanglum F. Anal	Assistant	2010-11 to 2012-13
27.	Sabal Singh Sajwan	Assistant	1987-88 to 2012-13
28.	Sandeep Doley	Assistant	2012-13 to 2013-14
29.	Kamlesh Kr. Meena	Assistant	2013-14
30.	Md.A.H.Ansari	Assistant	2012-13 to 2013-14
31.	Krishna Bodra	Assistant	1995-96 to 2012-13
32.	Neelam Sehgal	Assistant	1981-82 to 2012-13, Except 1996-97
33.	Neeta Nair	Assistant	1983-84 to 2011-12, Except 1988-89
34.	Ajay Handa	PA	1991-1992 to 2013-2014 Except 1993-1994, 1994-1995, 1995-1996
35.	Arvind Jha	PA	2002-2003 to 2013-2014
36.	Anita Sharma	PA	1978-1979 to 2013-2014 Except 1980-1981, 1987-1988, 1999-2000
37.	Darshana Kalra	PA	1993-1994 to 2013-2014
38.	Gopal Dutt	PA	1996-1997 to 2013-2014
39.	Indu Aggarwal	PA	1983 to 2012-2014
40.	Mahendra Srivastava	PA	1986-1987 to 2013-2014, Except 1991-1992
41.	Praveen Bala	PA	1985-1986 to 2013-2014
42.	Smitha Viju	PA	1990-1991 to 2013-2014
43.	Surinder Kumari	PA	1981-1982 to 2011-2012 Except 1983-1984, 1987-1988, 1992-1993, 2012-2013
44.	Shiv Prakash	Steno -D	2011-2012 to 2013-2014
45.	Simran Sharma	Steno -D	1999-2000 to 2004-2005, Except 2005-2006 to 2012-2013
46.	Sushil Kumar Bharti	Steno -D	2011-2012 to 2013-2014
47.	Devi Ram Meena	DEO Gr. D	1979 to 2013-2014
48.	K. Manbudani Bai	DEO Gr. A	1977 to 2013-2014
49.	Madhvi (PH)	DEO Gr. A	1985 to 2013-2014
50.	V. C. Bhatt	DEO Gr. A	1983 to 2013-2014
51.	Manish Aswal	DEO Gr. A	2004-2005 to 2013-2014
52.	Ram Bodh Yadav	SCD Gr. I	1998-1999 to 2013-2014
53.	Jagat Singh Bisht	SCD Gr. I	1998-1999 to 2013-2014, Except 2003-2004
54.	Sudesh Kumar	SCD(OG)	2010-2011 to 2012-2013
55.	Malti Sharma	Draughtsman	1979 to 2012-2014
56.	Vinod Kumar	SA	1978 to 2011-2012, Except 2003-2004, 2004-2005
57.	Ambika Mehto	Record Sorter	1995-1996 to 2009-2010, Except 2000 to 2003